

**Interfraternity**  
**Philanthropy Policy**  
**Drake University**

**A. Scope**

1. We the men of the Interfraternity Council and at Drake University use this document to emphasize the high standards and ideals we uphold. We place high value and esteem on the Greek Community and thus respect each Greek-letter organization's chapter, its associated philanthropic organizations, and the safety of its members and guests. We understand the right for each member to take responsibility for his or her own actions and understand every individual is a representation of the Greek Community as a whole.

**B. Definition of Terms**

1. A PHILANTHROPY EVENT is defined as any event that is associated with the name of the chapter that benefits an affiliated philanthropic organization.

**C. Philanthropy Event Tier Structure Layout**

1. Philanthropy events are to exceed no more than three days' worth of activities
2. Philanthropy event scheduling will be based on a tier system.

**Tier 1:** "The Main Event" Your chapter's signature philanthropy event. Most effort and attention should go toward planning this event. Tier 1 activities are limited to one day throughout the scheduled three-day philanthropy.

- Tier 1 events include auctions, outdoor events, fundraising dinners, parties, get-togethers.

**Tier 2:** Passive Events such as tabling with philanthropy merchandise or selling of goods for fundraising. Tier 2 activities can take place during all three days allotted to the specific chapter and may take place on the same days as Tier 1 events.

- Tier 2 events include tabling fundraising, social media fundraising, or selling of products to raise money.

**D. Philanthropy Awareness Campaign Events**

1. Philanthropy Awareness Campaign activities include raising awareness or any advertising that has no fundraising attached
  - Example: Tabling with no fundraising/merchandise, social media coverage
  - a. Philanthropy awareness campaign events may take place during the two days before any Tier 1 or 2 events take place

## E. Outside Donations

1. Fundraising outside of a chapter's scheduled event dates may take place throughout the entirety of the semester
  - Examples: Family, friends, hometown acquaintances
2. Outside donations do not include any advertising of a chapter's scheduled philanthropy event or tiered events on campus grounds.

## F. Reporting Philanthropy Proceeds and Total

1. Outside donations must be separately calculated from the proceeds made during a respective chapter's event and the final total of a chapter's philanthropy proceeds.
2. The amount of outside donations and the final total of money raised by a chapter at the end of their semester's philanthropy must be reported to IFC service/philanthropy chair.
3. A chapter's final philanthropy numbers must be reported by dead day of the respective semester

## F. Philanthropy Events and Registration

1. All requests for dates for philanthropy events must be submitted to the IFC Vice President of Community Service and Philanthropy by **the first Friday of the semester the event will take place.**
  - a. Dates are approved on a first come first serve basis
2. All philanthropy events must be registered with the IFC Vice President of Community Service and Philanthropy three weeks (twenty-one days) before the event is to take place.
  - a. Forms are due to the IFC Vice President of Community Service and Philanthropy by 3:00 pm.
  - b. The forms will then be passed on to the Director of Fraternity and Sorority Life's office for approval.
  - c. Forms are available online.

## G. Philanthropy Alcohol Policy

1. Alcohol/drug related paraphernalia and/or inappropriate content is prohibited from being printed on philanthropy-related products or used to promote philanthropy events.
  - a. Products include, but are not limited to: t-shirts, koozies, cups, fliers, posters, etc.
2. Drinking at or attending a philanthropy event under the influence of drugs or alcohol is prohibited. This applies to hosts, participants, and attendees.
  - a. If a chapter would like alcohol *served to guests* at a philanthropy event, the chapter must submit a written request to be approved or denied no later than three weeks or twenty-one days by The Director of Fraternity and Sorority Life and

Interfraternity Vice President of Community Service and Philanthropy. Requests will be approved on a case-by-case basis.

- Alcohol may not be served to minors under any circumstances

#### **H. Enforcement**

1. When a chapter is notified about an incomplete form, they have 24 hours from the time of notification to complete the form. Exceptions may be made on a case-by-case basis.
2. Incorrect/late information or doing event related activities outside a chapter's allotted could result in a fine.
  - a. This information includes registration forms and outdoor reservation forms.
  - b. Fines are determined by the respective Executive Council. Each late form will receive a fine of \$50.
  - c. If a chapter is caught advertising or partaking in their philanthropy event outside their allotted time will receive a fine of \$50
  - d. If a chapter is found to be fundraising during awareness campaign events will receive a fine of \$50
3. Chapters and/or members who violate this policy will be subject to sanctions or other disciplinary action set by the respective Interfraternity Council, J Board of their respective council, and/or sanctions from the University.
  - a. Discipline will be carried out according to Drake University's Alcohol and Drug Policy.
4. The university has the right to close any sponsored function by a chapter if the event has the potential of threatening the health and safety of its members or others in attendance by recommendations by the Interfraternity Council, the Director of Fraternity & Sorority Life, and/or other university administration.

#### **H. Mediation**

1. In the event a rule is broken, the chapter has 48 hours to request mediation with the VP of IFC, VP of Service and Philanthropy, and the Director of FSL to appeal their punishment